



## Downs View Admissions Procedures

The majority of nursery aged pupils are referred by the Special Educational Needs team at Brighton & Hove City Council to Downs View following a period of assessment at or by PRESENS. It is the policy of the Local Authority not to admit a pupil without a completed Education Health Care Plan, unless the pupil has been placed at the school on an assessment basis.

Pupils can be admitted, following referral from the Special Educational Needs team at any stage in their school career. This may occur for any one of a variety of reasons. For example, families may move into the area; a child's needs may no longer be met appropriately in his or her current school. The admission of pupils beyond nursery age is, therefore, also accommodated whenever possible, following an appropriate amendment to their EHCP.

The school has an outreach service which supports the Local Authority's initiative to include pupils with SEN and disabilities in mainstream schools.

The legal context for the Local Authority to propose placement to a school such as Downs View is defined by the following conditions:

- the placement is appropriate to the child's needs
- their admission is compatible with the interests of other children at the school
- and there is an efficient use of the Local Authority's resources

Further information on admissions can be obtained by contacting the school/college administration team on 01273 601680 / [office@downsview.brighton-hove.sch.uk](mailto:office@downsview.brighton-hove.sch.uk)

Or the Local Authority SEN Team on 01273 293552 / [sen.team@brightonhove.gov.uk](mailto:sen.team@brightonhove.gov.uk)

Address: Hove Town Hall  
2nd Floor North  
Norton Road  
Hove  
BN3 3BQ

Further information on how to apply for a place can also be found on the following links:

[School application guides \(brighton-hove.gov.uk\)](#)

[How to apply for a school place if your child has special educational needs or disabilities \(brighton-hove.gov.uk\)](#)